



Host to Instructor

Program Outline

The Host to Instructor program was designed to help our hosts who would like to pursue careers in our company. Allowing them to host and study at the same time and taking advantage of credit towards their tuition for hosting the classes.

***Note: This program was initiated and is run solely by EquiFirst Aid East Coast, a licensed affiliate trainer for Equi-First Aid USA and is not an Equi-First Aid USA program.** Instructors with Equi-First Aid USA are independent contractors and are not employees of either Equi-First Aid USA or EquiFirst Aid East Coast.

Program Outline

Tuition and Payment Agreement

- **The participant from herein called the “Student Instructor”,** will fill out an application for “Student Instructor” and go through the applicable background checks, application process and training.
- **The Student Instructor will pay their tuition as arranged between them and Equi-First Aid East Coast from herein called “EFAEC”.** Student Instructors are still responsible for timely payments on their tuition bills. If the tuition is paid in full at the time of the class, the Student Instructor will be graduated to Instructor, teach their own class, and proceeds from their class less their manual cost and other expenses will be retained by the graduated Instructor. **If EFAEC teaches the class after graduation of the student instructor, EFAEC retains all proceeds from the class.**
- **Student Instructors have one year (1 year) to pay off their tuition bills and will be sent a legally binding “Payment Agreement” and a recurring invoice in the amount discussed between them and EFAEC.**

Hosting for Tuition Credits

- The Student Instructor will follow all guidelines imposed by the “Host Agreement”.
- The Student Instructor will host classes at their discretion, with a portion of the proceeds from the classes, less EFAEC expenses, being credited to their tuition. **The portion of the proceeds credited will be discussed with the Student Instructor and is on a case-by-case basis. Typically, this amount will be, after EFAEC expenses, 50% of the proceeds amount.** Expenses are manuals, supplies, marketing, travel, and accommodations if they apply.
- **The Student Instructor gets credit for class attendees they are responsible for bringing to the class.** Your class attendees must indicate on the Host Form that they heard about the course through the “Host” or alternatively you may send a list of class attendees that you were responsible for. **Class attendees brought to class by the marketing efforts of EFAEC will not count towards your tuition.** (Keep in mind that this is an excellent opportunity to build your future business and should be treated as if you are already doing the job. Marketing yourself and the courses is your biggest task next to teaching.)

For example:

Class proceeds for 15 attendees attributed to the host \$2535 – expenses \$935 (Manuals \$435, Hotel \$250, Gas \$100, Marketing \$150) = \$1600 (50% would be \$800 towards tuition)